

Harrison Hills City School District Board of Education

Regular Meeting Held November 21, 2019

The Harrison Hills City Board of Education met in regular session on November 21, 2019 at 6:00 pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mr. Allen, Mr. Madzia, Mrs. Mattern and Mr. Watson. An audio recording is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

Approval of Minutes

Mr. Madzia made the motion, seconded by Mr. Watson, that the board approve the minutes of:

October 31, 2019 and November 14, 2019 along with the following:

Approve to add for clarification purposes to the minutes of October 31, 2019 page 3 of 7 for the employment of Jessica Kelley: (start date is after probationary period was completed by Jenny Thomas as MH Aide)

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

Acceptance of Agenda and Addendum

Mrs. Mattern made a motion, seconded by Mr. Allen, that the board accept the agenda and addendum as presented. On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

Treasurer's Report

Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following treasurer's report:

Financial: The financial report for the month of October, 2019 along with the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of November, 2019 along with the following then and now certifications:

Page	Vendor	Invoice	Amount
12	Varsity Spirit Fashions	55701387	\$ 3,140.80
15	Huntington National Bank	1084076404	\$43,009.25

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Advances/Transfers:

Description	Amount	From	To
TRANSFER			
TRANSFER FROM 587-9019 to 587-9920	\$ 8.61	587-7200-910-9019	587-5100-9920
TRANSFER BAL TO HCE PRIN ACCT	\$ 10,916.46	018-7200-910-906A	018-5100-905A
TRANSFER BAL TO HCE PRIN ACCT	\$ 0.96	018-7200-910-906D	018-5100-905A
TRANSFER BAL TO HCE PRIN ACCT	\$ 0.11	018-7200-910-906H	018-5100-905A
TRANSFER BAL TO HCE MUSIC	\$ 745.48	200-7200-911-906A	200-5100-905B
TRANSFER BAL TO HCE MUSIC	\$ 333.55	200-7200-911-906B	200-5100-905B
TRANSFER INTEREST	\$ 16,000.00	070-7200-911-9903	070-5100-9017
TRANSFER FALL PLAY TO MUSICAL	\$ 1,800.00	200-7200-911-911S	200-5100-911X
 ADVANCES			
ADVANCE TO CLOSE SEPT19	\$ 33,464.85	001-7410-921	439-5210-9920
Repay Sept19 Advance	\$ 33,464.85	001-7410-921 <i>corrected 4/21/20 439-5210-9920</i>	439-5210-9920 <i>001-7410-921</i>
ADV TO CLOSE OCT19	\$ 58,143.42	001-7410-921	439-5210-9920
ADV TO CLOSE OCT19	\$ 33,693.62	001-7410-921	516-5210-9920
ADV TO CLOSE OCT19	\$ 37,952.21	001-7410-921	572-5210-9920
ADV TO CLOSE OCT19	\$ 1,453.24	001-7410-921	587-5210-9920
ADV TO CLOSE OCT19	\$ 6,037.33	001-7410-921	590-5210-9920
ADV TO CLOSE OCT19	\$ 3,181.68	001-7410-921	599-5210-9920
Repay Advance to Close Oct19	\$ 58,143.42	439-5210-9920	001-7410-921
Repay Advance to Close Oct19	\$ 33,693.62	516-5210-9920	001-7410-921
Repay Advance to Close Oct19	\$ 37,952.21	572-5210-9920	001-7410-921
Repay Advance to Close Oct19	\$ 1,453.24	587-5210-9920	001-7410-921
Repay Advance to Close Oct19	\$ 6,037.33	590-5210-9920	001-7410-921
Repay Advance to Close Oct19	\$ 3,181.68	599-5210-9920	001-7410-921

Discussion: Mr. Watson said that he wanted to mention that he heard that there is a push in Ohio to pull all money and distribute evenly throughout the state. On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

Visitors

The following is a list of those that signed in: Gloria Allen and Ed Banks III

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Superintendent's Report/Correspondence

- Winter sports season has started.
- Fall sports banquets are all done.
- Starting on Monday, parents will be picking up their children like they do for drop off in the morning. Students will be dismissed to the car that matches the student's number. If a car does not have a number, they will have to come in and sign out the student.

Board Member Committee Reports

Mrs. Kenny said the Capital Conference went very well there were many good sessions and was pleased to see things that were presented that we are already doing.

Mr. Madzia said that he is hearing there will be time capsules at Harrison East and Harrison North that we may not know about. Mike said we do know of the one out front of Harrison East and it will remain. He said demolition is aware to be on the watch as they are tearing down to make sure there are none behind the cornerstones.

Mrs. Mattern said she is hearing the latch key program is going well and hearing good things. Mrs. Snider said that there is 30 to 55 staying in the afternoon.

Staff Report

- Director of Operations – The safety committee met last Friday and the only question was concerning fire alarm pulls stations at exit doors only and this is due to being a fully detected building.
- Bussing is going well.
- The building overall is improving with getting all the little “bugs” worked out.

Executive Session

Mr. Allen made the motion, seconded by Mrs. Mattern that the board adjourn at 6:40 pm into executive session for the purpose of employment, confidential matters by federal law, federal rules, or state statute and sale of property. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president reconvened the meeting at 7:13 pm.

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Personnel

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mr. Watson, that the board approve the following:

- Sustitutes:** Approve the substitutes for the 2019-2020 school year.
- | | |
|----------------|---|
| Kennedi Boone | Teacher/Tutor |
| Margaret Lyons | Cafeteria, Secretary, Educational Aide (Pending BFBI & Licensure) |
| Paige May | Secretary, Educational Aide (Pending BFBI & Licensure) |
| Jodi Lash | Educational Aide (Pending Certification) |
| Jane Herron | Teacher/Tutor SLP |
| Missy Yoho | Secretary, Educational Aide (Pending certification & BFBI) |
| Denise Smith | Bus Driver (Pending BFBI) |
- Supplementals:** Approve the supplementals for the 2019-2020 school year:
- | | |
|-----------------|-------------------|
| Bill Cashdollar | Percussion |
| Karli Ray | Jr. High OMUN |
| Mark Smith | Musical Assistant |
| Scott Porter | Softball Reserve |
| Phil Reed | Baseball Reserve |
- PTO Volunteers:** Approve the following PTO volunteers are Harrison Central Elementary for the 2019-2020 school year:
- | | | | |
|---------------------|-------------------|--------------------|--------------------|
| Beth Cumings * | Julie Moss * | Jessica Nign * | Danielle Hensley* |
| Emily Puskarich * | Shauna Corder * | Jennifer Omaitis * | Teresa Neitzelt * |
| Ashley Phillipson * | Tricia Richards * | Courtney Maffitt * | Danielle Walters * |
| Mandi Cook * | Tracia Dunfee * | Catie Dulkoski | Danielle Bowersock |
| Casey Bates | Alicia Mullins | Margaret Lyons | Savannah Sweeney |
| Tosha Giesey | Ashley Sefsick * | Erin Thompson * | Kim Smith * |
| Megan Chrisman | | Kennedi Boone | |
- (*indicates current BFBI)
- Maternity Leave:** Approve a maternity leave for Caitlin Noble for 6-8 weeks beginning approximately December 9, 2019.
- Latch Key:** Approve the Latch Key Staff for the 2019-2020 school year:
- | | | | |
|--------------|-----------------|-------------------|-----------------|
| Rob Richards | Chriscel Kelley | Dayna Rocchi | Terri Beadling |
| Haley Boals | Delena Mitchell | Shannon Pelegreen | Shonna Stringer |

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Mrs. Mattern echoed again she is hearing good things about the latch key program.

On roll call vote: Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes. The president declared the motion approved.

Business & Operation

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mrs. Mattern, that the board approve the following:

- Adult Support: Approve the following adult support group to be added to the district's liability policy:
Lady Huskies Girls Basketball Parents
- SHP Amend #5: Approve Contract Amendment #5 for SHP for additional services related to the demolition and services to support the football stadium and fieldhouse facilities to remain. 100% LFI - \$69,850.00
- Village Network: Approve a mental health services agreement with Village Network for the 2019-2020 school year.
- Consult Contract: Approval of a Limited Professional Consulting Service Contract with SHP.
- Rates Latch Key: Approve the following rates of pay for the Latchkey Program:
\$25 an hour prior to 11/4/2019 then \$100 a day beginning 11/4/2019
\$15 per hour for morning shift
\$50 afternoon shift consisting of 3 hours
- Nutrition Standards: The district utilizes Pepple & Waggoner to assist in policy making and to ensure that the district follows state standards. The two policies that focus on nutritional standards adopted by the state and enforced by the district are 9.28 (Wellness) and 9.15 (Food Sale Standards and Service) (policies are attached). In order to comply with the standards, the district utilizes many different techniques and internal safeguards. The district only purchases from vetted vendors who ensure that all products meet nutritional standards and that labeling of their products is clear and concise. The daily availability of Fresh Fruits and Veggies, that are sources as locally as possible, helps encourage students to make healthier decisions about their meals. All the recipes are dietician approved, and with the utilization of an online menu, all nutritional information is available for every meal. The district also strictly enforces the Smart Snack guidelines and ensures that any food or beverage served during the

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restricted times complies with those standards. The cafeteria also performs Nutrition Education in the district at minimum of 2 times per year and has many internal programs that are designed to help students make healthier choices and to introduce them to foods that may be out of their normal diet. The district also strictly enforces an approved HACCP plan and mandates that employees attend periodic training on the HACCP plan and on food safety in general. In addition to the food safety training, the employees must meet the USDA required minimum hours for professional development on a yearly basis. Overall, the district has many programs and policies in place to ensure they are meeting the state standards and the district strives to not only meet but exceed those standards.

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

Students

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mr. Allen, that the board accept applications for Interdistrict students and approve their attendance under the district's open enrollment program for the 2019-2020 school year.

Lela Sproull	Grade 10	from Indian Creek to HCHS
Kale Sproull	Grade 2	from Indian Creek to HES
Thomas Sasak	Grade 11	from Barnesville to HCH
Khloe Mader	Grade 4	from Barnesville to HES
Savanah Bates	Grade 3	from Edison Local to HES

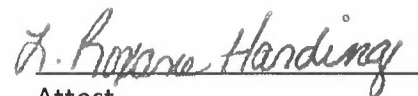
On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

Adjourn

Mr. Madzia made the motion, seconded by Mr. Watson, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.



Approved



Attest